



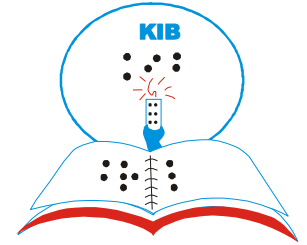
# MINISTRY OF EDUCATION

## KENYA INSTITUTE FOR THE BLIND

P.O. Box 31082 – 00600 Nairobi

Tel: 020 6004399/6005668/0717504908

Email: kblind@keib.or.ke Website: www.keib.or.ke



### REGISTRATION OF SUPPLIERS.

Kenya Institute for the Blind (KIB) is a public institution registered by the Ministry of Education as a National Resource Centre for the Blind. The Institute's mandate is to offer specialized services and training to learners, trainees and other persons with visual impairment.

The Institute invites applications from eligible individuals / firms for registration of suppliers for the Financial Years 2024/2025 and 2025/2026.

CATEGORY A: REGISTRATION FOR SUPPLY OF GOODS.			
CATEGORY NO.	ITEM DESCRIPTION.	CERTIFICATION/ SPECIAL CONDITIONS (WHERE APPLICABLE)	ELIGIBILITY
KIB/REG/A/O1/2024-2026.	SUPPLY OF BRAILLE STATIONERY	N/A	Open
KIB/REG/A/O2/2024-2026.	SUPPLY OF ASSISTIVE DEVICES AND SOFTWARE FOR THE VISUALLY IMPAIRED.	N/A	Reserved for PWD Only.
KIB/REG/A/O3/2024-2026.	SUPPLY OF ICT SOFTWARE AND CONSUMABLES, TONNERS AND CATRIDGES.	N/A	Open
KIB/REG/A/O4/2024-2026.	SUPPLY OF GENERAL OFFICE STATIONERY.	N/A	Reserved
KIB/REG/A/O5/2024-2026.	SUPPLY OF COMPUTERS, SERVERS, LAPTOPS, PRINTERS, UPS AND SCANNERS.	N/A	Open
KIB/REG/A/O6/2024-2026.	SUPPLY OF CLEANING MATERIALS AND EQUIPMENT.	N/A	Reserved
KIB/REG/A/O7/2024-2026.	SUPPLY OF UNIFORMS FOR CLEANERS, SECURITY GUARDS AND DRIVERS, DUST COATS, PROTECTIVE CLOTHING, REFLECTOR JACKETS AND SPORTS UNIFORMS.	N/A	OPEN
KIB/REG/A/O8/2024-2026.	SUPPLY OF OFFICE FURNITURE, FITTINGS AND EQUIPMENT.	N/A	Reserved
KIB/REG/A/O9/2024-2026.	SUPPLY OF KITCHEN CONSUMABLES (milk, sugar, bread, snacks, Gas and other related goods).	N/A	Reserved

KIB/REG/A/10/2024-2026.	SUPPLY OF NEWSPAPERS, PERIODICALS AND MOBILE AIRTIME.	N/A	Reserved
KIB/REG/A/11/2024-2026.	SUPPLY OF DRINKING MINERAL WATER.	N/A	Reserved
KIB/REG/A/12/2024-2026.	SUPPLY AND MAINTENANCE OF FIRE FIGHTING EQUIPMENT.	N/A	Open.
KIB/REG/A/13//2024-2026.	SUPPLY OF TEXTBOOKS AND PLAIN BOOK COVERS.	N/A	Open
KIB/REG/A/14//2024-2026	SUPPLY OF SPORTS EQUIPMENT	N/A	OPEN
<b>CATEGORY B: REGISTRATION FOR PROVISION OF SERVICES.</b>			
KIB/REG/B/01/2024-2026.	PROVISION OF SECURITY SERVICES.	Private Security Regulatory Authority	Open
KIB/REG/B/02/2024-2026.	INSTALLATION AND MAINTENANCE OF COMMUNICATION SYSTEMS (WIRELESS PHONES.)	N/A	Open
KIB/REG/B/03/2024-2026.	PROVISION OF SANITARY SERVICES.	NEMA	Open
KIB/REG/B/04/2024-2026.	PROVISION OF PRINTING SERVICES.	N/A	Reserved
KIB/REG/B/05/2024-2026.	REPAIRS, SERVICING, MAINTENANCE, BRANDING AND INSTALLATION OF TRACKING SYSTEM OF INSTITUTE VEHICLES.	N/A	Open
KIB/REG/B/06/2024-2026.	PROVISION OF FUMIGATION AND PEST CONTROL SERVICES.	NEMA	Reserved
KIB/REG/B/07/2024-2026.	PROVISION OF HOTELS, OUTSIDE CATERING AND CONFERENCE FACILITIES AND ACCOMODATION SERVICES.	PUBLIC HEALTH CERTIFICATE.	Open
KIB/REG/B/08/2024-2026.	REPAIRS AND MAINTENANCE OF POWER GENERATOR.	N/A	Open
KIB/REG/B/9/2024-2026.	PROVISION OF REPAIRS AND MAINTENANCE OF SPECIALISED MACHINES AND EQUIPMENT, embossers. cutters, stitching machines, braille machines, combo binders and other related machines and equipment for use by the visually impaired.	N/A	Open
KIB/REG/B/102024-2026.	PROVISION OF ASSETS TAGGING AND ASSETS VALUATION SERVICES.	N/A	Open
KIB/REG/B/11/2024-2026.	PROVISION OF REPAIR AND MAINTENANCE OF ICT EQUIPMENT INCLUDING SERVERS, COMPUTERS, LAPTOPS, PRINTERS, SCANNERS AND PHOTOCOPY MACHINES.	N/A	Reserved
KIB/REG/B/12/2024-2026.	SMALL WORKS e.g. building and construction, Improvements, renovations, plumbing, welding, metal and electrical works	NCA	Open
KIB/REG/B/13/2024-2026.	REPAIR AND MAINTENANCE OF OFFICE FURNITURE AND FITTINGS	N/A	OPEN

KIB/REG/B/14/2024-2026.	TRANSLATION OF PRINT DOCUMENTS INTO AUDIO AND SIGN LANGUAGE FORMAT.	N/A	OPEN
<b>CATEGORY C. REGISTRATION FOR PROVISION OF CONSULTANCY SERVICES.</b>			
KIB/REG/C/01/2024-2026.	PROVISION OF CONSULTANCY SERVICES (Including Development of a Strategic Plan, baseline survey, teambuilding, ISO Training, Management training, Human Resource Training, ERP system, Training in the creation of accessible digital content, Development of an Automation System, Competence Development, Website Development and Capacity building).	N/A	Open
KIB/REG/C/02/2024-2026.	PROVISION OF INSURANCE SERVICES.	IRA	Open

**NOTE:**

1. CURRENT SUPPLIERS MUST RE-APPLY IF THEY WISH TO BE CONSIDERED.
2. PEOPLE WITH DISABILITIES, YOUTH AND WOMEN ARE ENCOURAGED TO APPLY.
3. RESERVED CATEGORIES are Youth, Women and Persons with Disability registered under the National Treasury and issued with an AGPO Certificate.

A complete set of Supplier Registration documents may be downloaded free of charge from the institute's website [www.keib.or.ke](http://www.keib.or.ke). Applicants who download the tender document shall email their Company/Business names, Contact details, Registration Number and Category Description to [kblind@keib.or.ke](mailto:kblind@keib.or.ke).

Completed Registration documents in a sealed envelope to maintain confidentiality and indicating the Title of the Registration and Reference Number shall be placed in sealed envelopes and clearly marked on the envelope and addressed to:

THE PRINCIPAL  
KENYA INSTITUTE FOR THE BLIND.  
P.O. BOX 31082-00600,  
NAIROBI-KENYA.  
TEL. 0717504908

Or be deposited in the Tender Box placed at the KIB Reception Area, so as to be received on or before 17<sup>th</sup> June 2024 at 10.30 a.m. The applications will be opened immediately after the closing date and time in the presence of bidders or their representatives who choose to attend. Late applications will not be accepted. For more details please visit our website [www.keib.or.ke](http://www.keib.or.ke).

**Anne Mwanthi.**  
**PRINCIPAL /ACCOUNTING OFFICER**  
**KENYA INSTITUTE FOR THE BLIND**

