



KENYA INSTITUTE FOR THE BLIND

P.O. Box 31082-00600, NAIROBI

TEL: +254 717504908

Email: kblind@keib.or.ke

Website: www.keib.or.ke



ADVERTISEMENT

Kenya Institute for the Blind (KIB) is a public institution under the Ministry of Education that is mandated to transcribe and produce appropriate and accessible teaching and learning materials; provide educational rehabilitation, compensatory skills and training; provide assistive technology and devices; and offer library and information services to learners and other persons with visual impairment.

VACANT POSITION

Board of Management, Kenya Institute for the Blind seeks a qualified and experienced Driver to join our team. The successful candidate will be responsible for driving a motor vehicle, maintaining the vehicle's upkeep, and ensuring the safety of passengers and goods.

QUALIFICATIONS:

1. Be a Kenyan Citizen
2. Kenya Certificate of Secondary Education (KCSE) with a minimum grade of D+ or equivalent.
3. Valid Class BCE Driving License free from endorsements.
4. Passed Suitability Test for drivers (Grade 1) from a recognized institution.
5. First-Aid Certificate Course (minimum 1 week) from a recognized institution.
6. Practical Test certificate from a recognized institution.
7. Valid PSV and Defense Driving Certificate from AA Kenya or equivalent.
8. Certificate of Good Conduct.
9. 3+ years of driving experience.
10. Good knowledge of traffic laws and regulations.

DUTIES AND RESPONSIBILITIES:

1. Drive a motor vehicle as authorized
2. Perform routine checks on the vehicle's systems (cooling, oil, electrical, brake, tire pressure, etc.)
3. Ensure routine service and maintenance of the vehicle
4. Detect and report any malfunctions
5. Maintain work tickets and records
6. Ensure vehicle security and safety on and off the road
7. Safeguard passengers and goods
8. Maintain vehicle cleanliness
9. Monitor deadlines for vehicle inspection and insurance
10. Adhere to traffic laws and regulations
11. Report incidents to the police and office
12. Prepare periodic vehicle performance reports.

REMUNERATION (KSH):

Basic salary – 28,620

House Allowance: 6,750

Commuter Allowance – 4,000

Annual Leave Allowance (Paid once in a year) – 4,000

This is subject to statutory deductions.

Interested qualified persons can send their applications, copies of certificates and detailed CV to kblind@keib.or.ke to be received on or before 3rd March 2026.

Only shortlisted applicants will be contacted.